

MINUTES OF THE SPECIAL MEETING OF THE JERICHO PUBLIC LIBRARY BOARD OF TRUSTEES MARCH 21, 2022

CALL TO ORDER

Ms. Jacobson called the meeting to order at 7:04 PM via Zoom.
Present were: Ms. Jacobson, Ms. Cole, Ms. Dolowich, Mr. Cheung, Ms. Ames, Ms. Cinquemani, and Ms. Medina.
Ms. Jill Sanders from Cullen & Danowski, LLP joined at 7:17 pm.
Jericho Library patron Mr. L. Weinstock joined at 7:20 PM.

PUBLIC HEARING

There is a 3-minute time limit per individual in each period. Jericho Library patron, Mr. Weinstock, asked for clarification regarding the capital fund amount listed in the capital plan, capital outlay and reserve budget lines, and timeline for capital projects. The Board thanked Mr. Weinstock for his questions and appreciated his feedback.

MINUTES

N/A

DIRECTOR' S REPORT

N/A

DEPARTMENT HEAD

N/A.

CORRESPONDENCE

N/A.

FINANCIAL REPORT

N/A

COMMITTEE REPORTS

N/A.

NEW BUSINESS

- A. Ms. Jill Sanders from Cullen and Danowski, LLC. Ms. Sanders answered questions from the Board regarding the budget, budgeting and planning for capital projects and capital funding, projections from New York State, and ensuring the best and most fiscally responsible way to conduct necessary building updates. Ms. Cinquemani will continue to consult with Ms. Sanders and update the Board.
- B. Next Board Meeting date is Tuesday April 12, 2022, at 7:00 PM via Zoom. New York State has extended open meetings online until April 15, 2022.

UNFINISHED BUSINESS

- A. Capital Project Plan. The Board reviewed and discussed a draft of the Capital Plan for 2022/2023. Ms. Cinquemani will obtain further information for the Board. Tabled.
- B. Proposed Budget for Fiscal Year 2022-2023. On a motion made by Ms. Cole and seconded by Ms. Dolowich, the Board made the following resolution:

Be it hereby resolved that the Board of Trustees of the Jericho Public Library, pursuant to New York State Education Law Section 259(1)(a), hereby adopts a Budget for 2022/2023 fiscal year in the amount of the 2019/2020 (and 2021/2022) previously approved Budget and accordingly, Pursuant to said section 259(1)(a), there will not be a new budget approval request for the 2022/2023 fiscal year. As such, the 2019/2020 Budget (and 2021/2022) shall be considered as the annual appropriation for the 2022/2023 fiscal year.

Yes – 5

No – 0

EXECUTIVE SESSION

N/A

March 21, 2022

PERSONNEL

- A. On a motion made by Ms. Dolowich and seconded by Ms. Cole, the Board approved the 2.75% staff increase effective July 1, 2022. The Board approved a 5% increase for Ms. Cinquemani and a 4% increase for Ms. Medina effective July 1, 2022.

Yes – 5

No – 0

SECOND PUBLIC HEARING

There is a 3-minute time limit per individual in each period. Mr. Weinstock thanked the Board for all the work that they do. The Board thanked him for attending the meetings, his feedback, and interest in the library.

ADJOURNMENT.

On a motion made by Ms. Cole and seconded by Ms. Ames, the meeting was adjourned at 7:42 PM.

Respectfully submitted,

Kwan Cheung, Secretary

Fran Medina, Clerk of the Board